

Enterprise Legal Management (ELM)

Manage Outside Counsel

Process Module for Law Departments



Right Work, Right Firm, Right Price Digitise and Structure the RFP Process

Law departments issue an RFP in one of two ways:

- A manual process that utilises email for questions and submissions and spreadsheets for comparisons.
 This can lead to inconsistency, limited control, little transparency, and multiple hours spent on this ad hoc process.
- 2. Using an RFP system not intended for the legal industry provides minimal time savings.

Elevate ELM Manage Outside Counsel process module offers a data-driven, collaborative RFP process that provides insight and lowers risk.

Why Select Elevate's Manage Outside Counsel?

Collaboration

Keep your communication easily tracked with a chat stream for internal and external stakeholders.

Data-Driven

Understand and score each response with side-by-side comparison and grading. Analytics and reporting are available across all metrics.

Consistency

Produce more structured, scope-driven RFPs that ensure consistency and objectivity while saving time for both law department and outside counsel. Flexibility

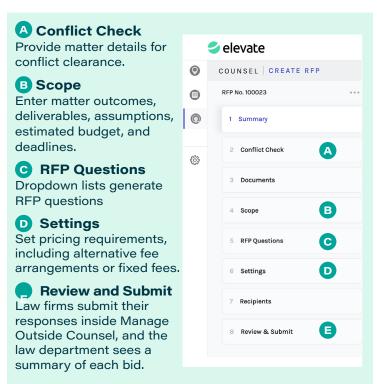
Customise your RFP process workflow by benchmarking responses and accommodating different fee proposals (time-based, fixed fees, or AFA).

Enterprise Legal Management

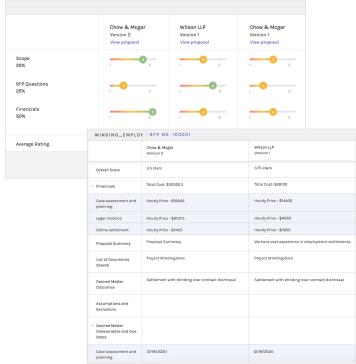
Improve collaboration, enhance metrics and eliminate data re-entry with our easy-to-use, cloud-based legal operations platform. Share data across third-party point solutions and our process modules.



Customise Your RFP Workflow



Scoring and side-by-side response comparison simplify the evaluation and selection process.



Customer Impact

A leading European pharma manufacturer faced the challenge of automating their RFP process for consistency in selecting outside counsel. They chose Elevate's Manage Outside Counsel.

Previous State	Impacts after Implementation of Manage Matters Outside Counsel
Email, Microsoft Word, and Excel.	Time Savings: Dramatically reduced the time needed to complete the RFP process.
RFPs stored on hard drives and paper.	Coordination: Harmonised expectations and responses across three respondents.
Using email to send out RFPs required tracking multiple responses.	Process Simplification: Clarity of instructions, process, and like-for-like proposals drive a painless, faster evaluation process.
Law firms submitted hard-to- compare, customised responses that did not follow the requested format.	Clarity: Outside counsel reported the process as easy and straightforward.
Many email addresses made internal updates challenging.	
Process allowed for errors.	



