

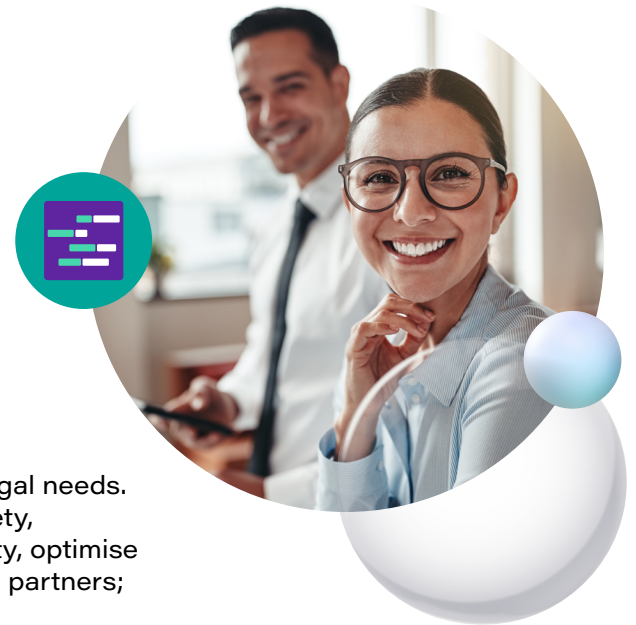
## Enterprise Legal Management (ELM)

# Manage Matters

## Process Module for Law Departments

### Matter Portfolio and Legal Project Management

As our world becomes more complex, so does business and its legal needs. In-house legal departments are working to manage the multi-variety, high-volume requests submitted every day. To manage productivity, optimise the life cycle of matters, and collaborate with internal and external partners; law departments need a comprehensive solution.



The Elevate ELM Manage Matters process module offers a scalable solution providing visibility into critical operating metrics. Manage matters, risks, budgets, documents, and notes on one platform. Simplify the matter flow and improve team productivity.

## Why select Manage Matters from Elevate?

- Focus on Legal Market**  
Manage Matters is explicitly built for the lifecycle of a legal matter with a focus on ease of use.
- Manage Projects to a Budget and Timeline**  
Collaborate through a centralised system that allows you to manage matters and projects.
- Receive Notifications**  
Notifications and alerts to stay on top of deadlines, risks, activities, spend, and matter updates.
- Better Visibility**  
Visibility into all matters and critical operating metrics. Oversight and reporting are streamlined and simplified.
- Seamless Integration**  
Manage Matters integrates into your key legal and business applications eliminating the need for double entry.
- Increase Efficiency**  
Pre-configured matter templates are available to start work quickly. Customisable process workflows are available for efficiency.
- Ensure Consistency**  
Complete matter information residing in a single system for a consistent, repeatable process that can be easily understood and followed.
- Increase Collaboration**  
Invite internal and external matter participants to collaborate and communicate within the matter workspace.
- Easier Communication**  
Quickly inform business stakeholders of matter progress, risks, issues, and costs.

# Manage Matters on schedule, on task, and on budget

**Scope and plan matter with desired outcomes, matter deliverables, and assumptions**

**Quickly view matter status, budget, and risk level**

**Communication is highly visible and easily followed**

